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NOW HIRING SCHOOL GROUNDSKEEPER Private School in Town of Huntington Responsibilities Include: Maintaining appearance, knowledge of grounds, functionality of school property." Preferred candidates are hardworking, detail-oriented, organized. Monday to Friday, 9am - 5pm. Competitive Salary with Benefits. Interested? Text (631) 223-8030 between 9am - 3pm



ACCOUNTING ASSOCIATE

Part-time, 18-21 hours per week, Flexible M - F



Call 631.751.7663 or 631.331.1154

Salary range \$22-\$24/hour, based on experience & gualifications Position to be filled immediately, start date in May 2024

The successful candidate will assist the Director of Finance ("DoF") with the day-to-day financial operations of the Museum, primarily including monthly and year end reporting (accounting entries, reconciliations and reporting in accordance with GAAP). There will be occasional assistance with AP and also opportunity to collaborate with the DoF to ensure best practices are followed, assess existing controls, etc. In addition there will be insurance related and vendor related learning and oversight. Required: Bachelor's degree in Accounting, 3+ years accounting experience, and proficiency with computers particularly accounting software, excel and Google suite. Previous museum experience is preferred. For full details on job description, requirements and consideration, please review and complete the preliminary application found on the Staff page under About The Museum on our website, www. longislandmuseum.org. For additional information or to submit a resume and letter of interest, please contract Anna Gass, Human Resources Administrator at agass@longislandmuseum.org ©203740

NOW HIRING SCHOOL GROUNDSKEEPER **Private School in Town of Huntington**

Responsibilities Include:

Maintaining appearance, knowledge of grounds, functionality of school property. Ability to be onsite in emergency situations. Preferred candidates are hardworking, detail-oriented, organized.

Monday to Friday, 9am - 5pm. Competitive Salary with Benefits.

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Saturday, April 27th • 12:00pm-2:00pm

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Jacuzzi.)

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